CITY OF STANWOOD

Regular Meeting of the City Council
*Thursday, January 19, 2006 – **7:00 p.m.** – City Hall*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Lynda Jeffries called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer, and Gil Powell.

3. Citizen Comments

There were no citizen comments.

4. Approval of the Agenda

Mayor White announced there would be no executive session.

Motion by Councilmember Klasse, second by Councilmember Ryer, to approve the agenda as amended. Motion carried unanimously.

5. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Klasse, to approve the consent agenda to include items a through d; voucher checks #9182 through #9234 in the amount of $85,401.66 and voucher checks #9235 through #9279 in the amount of $663,766.81 and payroll checks #2360 through #2383 in the amount of 21,729.58. Motion carried unanimously.

6. New Business

a. Authorize Mayor to Sign Contract for Janitorial Services

Finance Director Jeannie Brown presented the staff report and responded to questions from the council. Ms. Brown thanked Linda Webb for all of her hard work facilitating the bid and selection process.

Motion by Councilmember Powell, second by Councilmember Chappel, to authorize the Mayor to sign the Janitorial Services Agreement with Parker Corporate, Inc., dba Action Cleaning Services in the amount of $2070.83 per month for the year 2006. Motion carried unanimously.

b. Ordinance 1182 Latecomer Agreements, 2nd Reading & Adoption

City Administrator Bill Beckman presented the staff report and responded to questions from the council.

Motion by Councilmember Klasse, second by Councilmember Powell, to adopt Ordinance 1182, an ordinance of the City of Stanwood, Washington, relating to reimbursement of the costs of developer-installed sewer and water extensions; describing the method for determining the pro rata share to be paid by latecomers; describing the process for Council approval of a latecomer agreement; adding a new Chapter 12.50 to the Stanwood Municipal Code; and establishing an effective date. Motion carried unanimously.

c. Ordinance 1183 Permitted Uses in Light Industrial Zone, 1st Reading

Community Development Director Stephanie Hansen presented the staff report and responded to questions from the council.

d. Ratify Mayor's Signature on DEM Contract

Mr. Beckman presented the contract and explained its background and purpose.

Motion by Councilmember Powell, second by Councilmember Chappel, to ratify and authorize the Mayor's signature on the Interlocal Agreement for Emergency Management Services. Motion carried unanimously.

e. Discussion of Parks and Recreation District

Mayor White informed the City Council of her interest in developing a parks district to take over the maintenance and ownership of the City parks. Mayor White recommended that the City Council authorize a $5000 grant to Design Stanwood for the costs of a consultant to perform a feasibility study. A discussion ensued over whether to authorize the funds and Director Cleveland suggested that perhaps one way to begin the process would be for the city to develop of scope of work prior to deciding to provide the funding.

Mayor White agreed to provide the City Council with additional information about the scope of work and the consultant's credentials.

7. Report of Officers and Committees

a. Mayor

Mayor White provided a brief summary of first two weeks in office, reporting on several meetings and training sessions. The Mayor also informed the public of the upcoming "meet the Mayor" event at QFC and the two town hall meetings scheduled to take place at the school district boardroom.

b. City Administrator / Public Works

City Administrator Bill Beckman recommended that the City Council consider moving its meetings to the Stanwood Fire Station? After a discussion about facilities and lack of space at City Hall, the City Council agreed to move the meeting location.

c. Parks

Director Hansen requested a committee meeting to discuss the parks plan,

d. City Hall

Councilmember Klasse reported that the committee met on January 12th to discuss the vision for the City Hall / Police Department campus and review a draft RFP (request for proposals).

e. Finance

Director Jeannie Brown reported that her department recently closed 2005 and is beginning to prepare for the annual audit. Ms Brown thanked her staff for their hard work in completing the close in such an efficient manner. Ms. Brown also requested a committee meeting to review the budget notebook.

f. Personnel / Clerk

City Clerk Lynda Jeffries reminded the City Council of the upcoming AWC Legislative Action Conference.

g. Public Safety

Councilmember Powell announced that the final ambulance meeting is scheduled for January 26th.

Fire Chief Mike Ganz thanked the crews from Stanwood for their assistance with the large house fire on Camano Island this week. Chief Ganz also reported that the transition of the medic program went very smoothly.

Mayor White suggested that the old siren be moved to the current fire station and Chief Ganz requested meeting with Mr. Beckman and Director Hansen to discuss the possibilities.

Sgt. Bill Bachand updated the council on Chief Davis' recovery, stating he will be back to work on Monday morning.

8. Citizen Comments

Kristine Kaufman, 566 Waterline Loop, Camano Island, spoke on behalf of Design Stanwood, stating they will prepare a packet of information on the parks district consultant for the next meeting. Ms. Kaufman also offered to meet with the parks committee separately if they preferred.

9. Adjourn

There being no further business before the Council, Mayor Kuhnly declared the meeting adjourned at 8:15 p.m.

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Lynda L. Jeffries, City Clerk