

CITY OF STANWOOD

*Regular Meeting of the City Council
Thursday, March 2, 2006 – 7:00 p.m. – Stanwood Fire Station*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor pro tem Shelley Klasse called the meeting to order at 7:04 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Lynda Jeffries called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer and Gil Powell.

Mayor White was excused.

3. Special Presentations

Chief Davis introduced his staff. Awards were presented to Officer Litz and Officer Nauman.

4. Citizen Comments

There were no citizen comments.

5. Approval of the Agenda

Motion by Councilmember Chappel, second by Councilmember Powell to approve the agenda as printed. Motion carried unanimously.

6. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Ryer to approve the consent agenda to include items a through b; voucher checks #9373 through #9405 in the amount of \$104,692.22 and payroll checks #1633 through #1699 in the amount of \$159,390.49. Motion carried unanimously.

New Business

- a. Ordinance 1187 Authorizing Transfer of Excess Funds from the LID Guaranty Fund to the General Fund, Second Reading and Adoption

Finance Director Jeannie Brown presented the staff report. City Attorney Grant Weed recommended minor changes to ordinance language.

Motion by Councilmember Powell, second by Councilmember Wennerberg to adopt Ordinance 1187, an ordinance of the City of Stanwood, Washington, authorizing the Finance Director to transfer from the LID guaranty fund to the general fund amounts not to exceed 10% of the amount of the net outstanding obligations secured by the fund subject to and including these changes that were stated by Grant Weed. Motion carried unanimously.

- b. Authorize Mayor to Sign Contract with Hough Beck and Baird for Update to City Parks and Recreation Plan

Community Development Director Hansen presented the staff report and responded to questions. Mayor pro tem Klasse reported that the Parks Committee recommends the update.

Motion by Councilmember Powell, second by Councilmember Chappel to authorize the Mayor to sign the Parks and Recreation contract with Hough Beck and Baird. Motion carried unanimously.

- c. Final Plat Approval for Hawks Prairie Subdivision

Ms. Hansen presented the staff report and responded to questions.

Motion by Councilmember Powell, second by Councilmember Wennerberg to approve the final plat for Ridgeland Estates subject to payment of utility latecomer fees, the addition of lot addresses to the final plat documents and the recording of plat covenants and restrictions in conformance with City requirements. Motion carried unanimously.

7. Report of Officers and Committees

- a. Mayor

No report was given.

- b. City Administrator / Public Works

City Administrator/Public Works Director Bill Beckman invited City Council to offer agenda items for the upcoming retreat. Jeff Marrs successfully completed his grade 3 exam. Snohomish County IT Services Contract has

been sent to Grant Weed for review; City has a new contact with BNSF and they have agreed to a new railroad crossing. Work is to begin in April.

c. Community Development

Ms. Hansen reported on the Planning Commission recommendations to the Council on the Comprehensive Plan amendments. She reminded everyone of the March 9th workshop. The Planning Commission requested a legal opinion on the sign board issue. The Building Inspector/Code Enforcement Officer position is now posted. This will be a part-time position now, then full-time next year.

d. City Hall

Ms. Hansen gave an update on the RFP for a facilitator for financing the municipal campus project.

e. Finance

Ms. Brown stated that a meeting needs to be scheduled soon to review the rate study. Shelley Klasse requested a workshop before the April 6th meeting.

f. Personnel/ Clerk

City Clerk/HR Director Lynda Jeffries reported that the union negotiations are ongoing. Ads are going to be published for the receptionist and seasonal part time Public Works positions.

g. Public Safety

Chief Mike Ganz discussed the division of assets with EMS Consortium and an amendment to the agreement between Stanwood and the Fire District regarding a used medic unit. At the March 23rd ambulance board meeting they will be closing out books on the ambulance consortium and there will be another request for division of assets. They are getting ready to purchase two 800 MHz radios.

Chief Tom Davis reported that the Snohomish County Emergency Management grant for equipment was approved. The County Executive has appointed an interim EMS director. There has been vandalism at the High School and Freshman campuses so the Police Department will be providing night security for next few nights. Officer Holdal received a life saving award from Snohomish County and Officer Betz will receive a DUI task force award in two weeks.

7. Citizen Comments

Ben Durham, 9633 Marketplace, Suite 201, Lake Stevens. He is the developer of Hawks Prairie. Mr. Durham highly commended City staff. The lack of bureaucracy is refreshing. He thanked the City and staff for their service on behalf of Himalaya Homes. It is rare to be able to process everything in an 11 month period of time. His only recommendation would be adding staff for the future growth of Stanwood – engineering full time would better service the city.

Dan Webster, 8111 228th St SW, Edmonds. Mr. Webster was also involved in the Hawk's Prairie plat and worked with Stephanie Hansen to get the property annexed. City staff was a pleasure to work with and he is very pleased. He would like to annex for 55+ communities and will attend future workshops.

8. Adjourn to Executive Session

Mayor pro tem Klasse adjourned the meeting to executive session at 7:57 for a period of 15 minutes to discuss potential litigation and possible action afterwards.

9. Reconvene and Adjourn

The meeting reconvened at 8:26 p.m.

Motion by Councilmember Wennerburg to authorize the City Attorney to settle potential litigation discussed in executive session. Second by Councilmember Chappel. Motion carried unanimously.

There being no further business before the Council, Mayor pro tem Klasse declared the meeting adjourned at 8:28 p.m.

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Lynda L. Jeffries, City Clerk