

CITY OF STANWOOD

Regular Meeting of the City Council
Thursday, June 1, 2006 – 7:00 p.m. – Stanwood Fire Station

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:01 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk/HR Director Lynda Jeffries called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, and Shelley Klasse. Conrad Ryer was excused. Councilmember Powell resigned effective 5/1/06.

3. Special Presentation

There were no presentations.

4. Citizen Comments

There were no citizen comments.

5. Approval of the Agenda

Motion by Councilmember Klasse, second by Councilmember Wennerberg to approve the agenda as amended to exclude an executive session. Motion was carried unanimously.

6. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Chappel to approve the consent agenda to include items a; voucher checks #9659 through #9716 in the amount of \$301,339.40, voucher checks #9717-9724 in the amount of \$53,892.56, voucher #9725 in the amount of \$25.00, voucher #9726 through #9767 in the amount of \$224,703.56; payroll checks #2707 through #2729 in the amount of \$20,860.00; payroll checks #2730 through #2778 in the amount of \$79,608.97; voided payroll check #2667 in the amount of \$3,344.09. Motion was carried unanimously.

7. New Business

- a. Parks Plan Update by Milt Martin

Mayor White introduced the plan and Milt Martin presented the report.

- b. Authorize Mayor to sign contract with Snohomish County Information Services

City Administrator/Public Works Director Bill Beckman presented the staff report and responded to questions.

Motion by Councilmember Klasse, second by Councilmember Chappel, to authorize the Mayor to sign the Interlocal Master Agreement for Professional Services, Supplemental Work Order #06-001, and Supplement Work Order #06-002 with the Snohomish County Department of Information Services. Motion was carried unanimously.

- c. Ordinance 1189, Amending Utility Rates, 2nd Reading and Adoption

Finance Director Jeannie Brown presented the staff report on ordinance 1189 and 1190. There were no questions or comments.

Motion by Councilmember Klasse, second by Councilmember Wennerberg to adopt ordinance 1189, an ordinance adjusting rates to be charged for sewer, water, and drainage utility services, revising the utility billing policy, and amending section 12.40.020 and chapters 12.12, 12.16, and 12.20 of the Stanwood Municipal Code. Motion was carried unanimously.

- d. Ordinance 1190, Amending Plant Investment Charges, 2nd Reading and Adoption

Motion by Councilmember Klasse, second by Councilmember Chappel to adopt ordinance 1190, an ordinance amending sections 12.40.040, 12.40.045, and 12.40.050 of the Stanwood Municipal Code concerning water, sewer, and drainage plant investment charges. Motion was carried unanimously.

- e. Authorize Mayor to sign Signal Illumination Maintenance Agreement

Mr. Beckman presented the staff report and responded to questions.

Motion by Councilmember Chappel, second by Councilmember Klasse to authorize the Mayor to sign Signal and Illumination Maintenance Agreement #GM1447 with the Washington State Department of Transportation effective through December 31, 2006 upon attorney review and approval. Motion carried unanimously.

- f. Resolution 2006-4, Authorize Mayor to execute a Public Works Trust Fund Loan-- 271st Street Project

Mr. Beckman presented the staff report and responded to questions.

Motion by Councilmember Chappel, second by Councilmember Wennerberg to approve resolution 2006-4 authorizing the Mayor to execute a Public Works Trust Fund Loan agreement between the City of Stanwood and the State of Washington Public Works Board for the 271st Street public works project. Motion was carried unanimously.

- g. Authorize Mayor to sign Pipeline Licenses with BNSF for 271st St. Pipeline

Mr. Beckman presented the staff report. City Attorney Grant Weed discussed the common agreement.

Motion by Councilmember Wennerberg, second by Councilmember Chappel to authorize the Mayor to sign Pipeline License #06-30260 and #06-30261 with the BNSF Railway Company for the construction and maintenance of the 271st Street water and sewer pipelines. Motion was carried unanimously.

- h. Ordinance 1191, Providing Health Insurance Benefits for Mayor, First Reading

Mr. Beckman gave the staff report. City Clerk/HR Director Lynda Jeffries responded to questions. Councilmember Klasse read the ordinance into record.

Ordinance No. 1191, an ordinance of the City of Stanwood, Washington, amending Chapter 2.08 of the Stanwood Municipal Code to add Health Benefits for the Office of Mayor.

- i. First Quarter Financial Report

Ms. Brown presented the staff report. Councilmember Wennerberg presented the Finance Committee report. There were no questions.

- j. Bid Award for 271st Street Water/Sewer Upgrade Project

Mr. Beckman presented the staff report.

Motion by Councilmember Klasse, second by Councilmember Chappel to Award the bid for the 271st Street sewer/water project to Interwest Construction, Inc. in the amount of \$3,294,756.36. Motion was carried unanimously.

8. Report of Officers and Committees

a. Mayor

Mayor White reported that she has attended 19 meetings this month. She has been attending meetings regarding a four-year university and received a letter from County Executive Aaron Reardon congratulating her on her efforts to bring a university to Stanwood.

b. City Administrator / Public Works

Mr. Beckman reported that there is an article in the journal Water Matters on Stanwood water utilities. He thanked the Council and Mayor for their actions taken in approving projects that are best for our citizens regarding infrastructure and utilities. He attended a meeting in Bellevue about homeland security and utilities, police and fire; an emergency action plan is being developed. June is the time to start the preparation for the 6-year transportation plan.

c. Community Development

Community Development Director Stephanie Hansen reported that some issues have come up regarding traffic impact fees. She requested meeting to review and discuss the implementation. The next Planning Commission meeting will be held on June 12th at Lindstrom Development and will include a tour of Village Commons. Council and public are welcome.

d. Municipal Campus

Ms. Hansen reported that the RFP for the Municipal Campus is complete and it is planned to be released next week in the in Daily Journal Commerce.

e. Parks

Ms. Hansen reported that the 6-year parks and recreation plan will be brought to Council next week for approval.

f. Finance

Ms. Brown discussed changes to the budget for the 271st Street project due to the changes that include water. This will impact future water projects in the six year plan. No bids were received for the sale of the Old Fire Station; a meeting may be needed to look at the minimum bid price and covenants.

g. Personnel / Clerk

Ms. Jeffries reported that the City Planner and Water Maintenance Worker positions are open. Council member Powell resigned as of May 1st. She discussed the state requirements for filling the vacant council position. Mayor White thanked Ms. Jeffries for attending the Housing Consortium breakfast. An ordinance will be prepared for the next meeting to change the meeting schedule for July and August.

h. Public Safety

A representative from the Police Department discussed the problem of ID theft in the area and responded to questions from Mayor White.

Assistant Fire Chief Darin Reid introduced himself and reported that a new fire engine has been purchased and expected delivery is March or April. A new medic unit has been approved for purchase. They will start the process in January. Biological/WMD stockpile is in service at the Stanwood station and they are ready for events involving special operations and medical services.

9. Citizen Comments

Chris Wright, 27260 Church Creek Loop, Stanwood, WA, Acting President of Church Creek Estates Homeowners Association. The residents of Church Creek Estates would like to clean up their neighborhood and are requesting assistance from the city. They would like to work with the city to paint the fire hydrants and speed bumps and would like the City to post Children at Play signs at each entrance and exit, replace burned out street lights, and provide police presence after 2:30 for traffic control. Mr. Wright also voiced his concerns about drug use and maintenance issues at Church Creek Park. Mayor White responded to his questions and concerns.

10. Adjourn to Executive Session

No executive session

11. Adjourn

There being no further business before the Council, Mayor White declared the meeting adjourned at 8:18 p.m.

CITY OF STANWOOD


Lynda L. Jeffries, City Clerk