

# CITY OF STANWOOD

*Regular Meeting of the City Council  
Thursday, October 5, 2006 – 7:00 p.m. – Stanwood Fire Station*

## MINUTES

### 1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

### 2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Shelley Klasse, Conrad Ryer, and Bill Carlton.

### 3. Citizen Comments

There were no citizen comments.

### 4. Approval of the Agenda

Mayor White announced there would be no executive session.

*Motion by Councilmember Klasse, second by Councilmember Chappel to approve the agenda as amended. Motion carried unanimously.*

### 5. Consent Agenda

*Motion by Councilmember Wennerberg, second by Councilmember Ryer to approve the consent agenda to include items A through C with amendments to item B section 6a and section 9; voucher checks #10179 through #10185 in the amount of \$15,436.18 and voucher checks #10186 through 10231 in the amount of \$844,153.27, and payroll checks #3098 through #3164 in the amount of \$166,003.06. Motion carried unanimously.*

### 6. New Business

- a. Ordinance 1194 – 2006 Amendments to the Sign Code, File No. LZCA06-2:  
1<sup>st</sup> Reading

Community Development Director Stephanie Hansen presented the staff report and answered questions from the City Council.

Council expressed their concerns and requested that the Stanwood School District confirm they will comply with the provisions of the Ordinance.

## **7. Report of Officers and Committees**

### **a. Mayor**

Mayor White reported on her recent meetings, which included a celebration for Icle Crow who retired after 32 years with the Stanwood Library. Mayor White also discussed the progress of the 2007 budget, which will be a start of a new direction for the City of Stanwood.

### **b. City Administrator / Public Works**

City Administrator/Public Works Director Bill Beckman reported on the status of the 271<sup>st</sup> Street construction project, including the beginning of the paving process and advised council he recently met with the business community regarding the project. Mr. Beckman also advised council that the project will be moving to 88<sup>th</sup> Avenue.

Mr. Beckman said the local soccer groups are currently working on the Heritage Park improvements and the City of Stanwood sign on highway 532 as you're entering Stanwood will now be lit up as of tonight.

Mr. Beckman discussed the train station design plan and introduced new Human Resources Director Mathew Pruitt, welcoming him to the city.

### **c. Community Development**

Ms. Hansen reported the next Planning Commission meeting will be held on Monday, October 9<sup>th</sup> at 7:00 p.m. at the Stanwood Fire Station.

### **d. Municipal Building**

Ms. Hansen reported the Municipal Building Committee met last week and were able to have an open and informal interview with a representative from NDR. She stated the committee is urging the city to move forward and advised the Council it is a good time to schedule a workshop to discuss options as well as a time for them to ask questions.

Council suggested the Planning Commission be invited as well. A Municipal Campus workshop was set for Monday, November 6<sup>th</sup> at 6:00 p.m.

e. Parks

No report was given.

f. Finance

Finance Director Jeannie Brown advised council that two budget workshops have been scheduled in October. The dates are Thursday, October 19<sup>th</sup> at 6:00 p.m. prior to the regular city council meeting and Thursday, October 26<sup>th</sup> at 6:00 p.m. Ms. Brown asked council if those times/dates would work for everyone.

Council agreed to the workshops and advised Ms. Brown to move forward.

Ms. Brown handed a copy of the two recent audit reports to council for their review and reported the recent sale of the Public Works building/old fire station has been sold and the funds of \$149,770.07 will be put in to the building improvement fund as discussed prior to the sale.

g. Personnel

Human Resources Director Mathew Pruitt thanked Mr. Beckman and stated he is excited to be here. His upcoming projects will be to review all job descriptions for city employees to make sure they are current.

He reported he is currently working on a file audit of employee records and hopes to update the personnel policy manual in the next few months.

Mr. Pruitt reported on the recent new hire for the Public Works department and also advised council that the civil service commission will re-convene on November 1<sup>st</sup> to discuss a possible opening in the fire department for next year.

h. City Clerk

City Clerk Melissa Collins advised council that they will be seeing within the next few weeks a list of old minutes for their approval. She is in the process of auditing the minutes and other miscellaneous clerk files.

Ms. Collins also reported she is working with other cities as well as the Washington State Archives office to implement a records management program for the city and hopes to have it up and running within the next few months.

i. Public Safety

Darin Reid, Assistant Fire Chief had no report.

Rob Palmer, Interim Chief of Police, reported he has been in contact with Police Chief Tom Davis recently who reports he is doing well at the FBI Academy in Virginia.

**8. Citizen Comments**

There were no closing citizen comments.

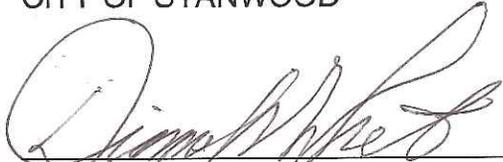
**9. Adjourn To Executive Session**

There was no Executive Session.

**10. Reconvene and Adjourn**

There being no further business before the Council, Mayor White declared the meeting adjourned at 7:50 p.m.

CITY OF STANWOOD

  
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Dianne W. White, Mayor

ATTEST:

  
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Melissa A. Collins, City Clerk