CITY OF STANWOOD

Regular Meeting of the City Council
*Thursday, November 16, 2006 – **7:00 p.m.** – Stanwood Fire Station*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Arne Wennerberg, Shelley Klasse, and Conrad Ryer. Councilmembers Andy Chappel and Bill Carlton's absences were excused.

3. Citizen Comments

There were no citizen comments.

4. Approval of the Agenda

There were no changes to the printed agenda.

Motion by Councilmember Klasse, second by Councilmember Wennerberg to approve the agenda as printed. Motion carried unanimously.

5. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Ryer to approve the consent agenda to include items a through b; voucher checks #10352 through #10406 in the amount of $888,235.29, and payroll checks #3262 through #3289 in the amount of $24,325.00. Motion carried unanimously.

6. Public Hearings

a. 2007 Preliminary Budget

Mayor White opened the Public Hearing.

Finance Director Jeannie Brown presented the staff report and explained that this is a required public hearing on the City of Stanwood's 2007 preliminary budget.

Ms. Brown stated that the Stanwood City Council held two workshops on the 2007 budget where revenues and expenditures were reviewed and discussed in detail. She went on to say that at this hearing the council is seeking to receive public comment and input. The 2007 budget as presented reflects all major programs and project plans and is consistent with the most current Comprehensive Plan and scheduled plan amendments.

Michelle Johnson, Executive Director of the Stanwood Community and Senior Center located at 7430 276th Street N.W, gave a background of the center and presented a flyer to council.

There being no further public comments, Mayor White closed the Public Hearing.

7. New Business

a. Third Quarter 2006 Financial Report

Councilmember Ryer presented the report.

b. 2007 Property Tax Ordinances No. 1195 and No. 1196, Second Reading & Adoption

Director Brown presented the staff report and explained that the city sets property tax levies annually as part of the budget process. Ms. Brown said as a code city fewer than 10,000 in population Stanwood is allowed to levy a regular property tax that is 1% over the prior year plus collect property tax on annexations and new construction at last year's rate. Ms. Brown also stated that the city is allowed to use banked capacity if banked capacity exists.

Motion by Councilmember Wennerberg, second by Councilmember Ryer to adopt Ordinance 1195, an ordinance of the City of Stanwood levying taxes upon all property, real and personal, and utility, subject to taxation within the corporate limits of the City of Stanwood, Washington for the year 2007. Motion carried unanimously.

Motion by Councilmember Wennerberg, second by Councilmember Ryer to adopt Ordinance 1196, an ordinance of the City of Stanwood levying taxes for emergency medical services upon all property, real, and personal, and utility, subject to taxation within the corporate limits of the City of Stanwood, Washington for the year 2007. Motion carried unanimously.

8. Report of Officers and Committees

a. Mayor

Mayor White announced the December 21, 2006 City Council meeting has been cancelled. The City Council will hold their regular scheduled meeting on Thursday, December 7th and a Budget Workshop on Thursday, December 14, 2006.

Mayor White shared her thoughts on the Emergency Operations Center during the recent flooding and expressed to all how proud she is to be Mayor of this City.

b. City Administrator / Public Works

City Administrator/Public Works Director Bill Beckman advised Council that he is currently working with city staff and applying for FEMA funds to assist with the financial impact of the recent flood event.

Mr. Beckman also advised the Mayor and Council that Public Works is focusing on cleaning up the city for the shopping event happening tomorrow evening.

c. Community Development

Community Development Director Stephanie Hansen presented to Council the Comprehensive Plan docket timeline and explained the timeline process.

Ms. Hansen also discussed the assessment of permits, which were discussed at the Community Development staff retreat. She will put the recommendations in a report and present them to council at a later time.

d. Municipal Building

Director Hansen said a joint workshop was held with the Planning Commission on Monday, November 6, 2006 to discuss the Municipal Campus Project. It was agreed to work with The National Development Council (NDC). Ms. Hansen announced the agreement will be presented at a future council meeting.

e. Parks

Mayor White announced she had a meeting with a Snohomish County Senior Planner to discuss the options of a Snohomish County Park within the next 5 – 7 years in Stanwood.

f. Finance

Director Brown advised Council negotiations with WAVE Broadband are now complete and the Mayor has asked to expedite the signing of the contract, which will be brought forth at a future council meeting for approval and signature.

g. Personnel

Human Resources Director Mathew Pruitt thanked Councilmembers Chappel and Klasse for attending the Personnel Committee Meeting.

h. City Clerk

There was no report given.

i. Public Safety

Fire Chief Mike Ganz discussed the flooding situation and said he is working on a thank you list to show appreciation to those who helped out.

9. Closing Citizen Comments

There were no closing citizen comments.

10. Adjourn To Executive Session

Mayor White adjourned the meeting to executive session for a period of 25 minutes to discuss an update on pending litigation, potential litigation and a real estate matter.

11. Reconvene And Adjourn

Mayor White reconvened the meeting at 7:55 p.m. There being no further business before the Council, Mayor White declared the meeting adjourned at 7:55 p.m.

CITY OF STANWOOD

Dianne W. White, Mayor

ATTEST:

Melissa A. Collins, City Clerk