

CITY OF STANWOOD

*Regular Meeting of the City Council
Thursday, December 7, 2006 – 7:00 p.m. – Stanwood Fire Station*

MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Dianne W. White called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

City Clerk Melissa Collins called the roll with the following Councilmembers present: Andy Chappel, Arne Wennerberg, Conrad Ryer, and Bill Carlton. Councilmember Shelley Klasse's absence was excused.

3. Citizen Comments

There were no citizen comments.

4. Approval of the Agenda

Mayor White announced there would be no executive session.

Motion by Councilmember Wennerberg, second by Councilmember Chappel to approve the agenda as amended. Motion carried unanimously.

5. Consent Agenda

Motion by Councilmember Wennerberg, second by Councilmember Ryer to approve the consent agenda to include item a through b; voucher checks #10407 through #10415 in the amount of \$52,511.21, voucher checks #10416 through #10471 in the amount of \$323,541.46 and payroll checks #3290 through #3365 in the amount of \$180,808.97. Motion carried unanimously.

6. New Business

- a. Authorize Mayor to sign City Attorney Agreement for 2007

City Administrator Bill Beckman presented the staff report and announced the City Attorney has proposed an agreement for the year 2007 with no change in rates or fees.

Mr. Beckman added that he has checked the Association of Washington Cities Salary Survey for 2006 and found the proposed rates to be well within the range for the region if not below.

Motion by Councilmember Wennerberg, second by Councilmember Chappel to authorize the Mayor to sign the City Attorney Retainer Agreement for the calendar year 2007. Motion carried unanimously.

- b. Authorize Mayor to sign Change Order No. 4 to the Razz Construction Agreement

Mr. Beckman presented the staff report and explained that Change Order #4 is for additional labor, material and equipment necessary to repair a service leak and make water main modifications to tie-in the booster station to the existing water system.

Motion by Councilmember Carlton, second by Councilmember Wennerberg to approve Change Order #4 in the amount of \$1,926.58 plus Washington State sales tax for necessary water main modifications to the Cedarhome Booster Station. Motion carried unanimously.

- c. Ordinance No. 1200, 2006 End of Year Budget Amendments (1st Reading)

Finance Director Jeannie Brown presented the staff report and answered questions from the Mayor and Council.

Director Brown stated that the 2006 budget was adopted in December 2006 and Ordinance 1200 is for the city's end of year amendments to the 2006 budget, which by law the city cannot have appropriations exceed the budget for any single fund.

Since this is first reading of budget amendment Ordinance 1200, no Council action is required at this time.

- d. Ordinance No. 1197, 2007 Budget (1st Reading)

Director Brown presented the staff report and explained the City's 2007 budget process began in July 2006 when the Mayor outlined her priorities for the coming year.

Ms. Brown stated since then, department heads and budget preparers have put many hours into preparing department budgets and several meetings were held to discuss and review the budget proposals.

Since this is first reading of the 2007 budget Ordinance 1197, no Council action is required at this time.

e. Discussion – Move City Council Meetings to 1st & 3rd Mondays

Mayor White advised Council that she has an opportunity to be part of the Community Transit Board, which meets on Thursdays. Due to this conflict in schedules she would like to request moving the City Council meetings back to the 1st and 3rd Mondays.

Grant Weed, City Attorney announced he has another city commitment on Mondays; however, he would be willing to have another attorney from his office fill in if needed.

Mayor White said this probably wouldn't go into effect until February 2007 and will be voted on at a later time.

7. Report of Officers and Committees

a. Mayor

Mayor White expressed her concerns with the month of November and advised that she found out that citizens within the community are not prepared for emergency situations. She explained she is going to conduct two Town Hall Meetings, one in Stanwood, one on Camano Island to bring up general hazards/awareness issues.

Mayor White also presented to Council their committee assignments for 2007.

b. City Administrator / Public Works

Mr. Beckman reported he has been in contact with Department of Transportation to move forward with the land appraisal to enter the agreement for the land purchase of the train station/public restroom.

c. Community Development

Director Stephanie Hansen was in Arlington attending a FEMA meeting.

d. Municipal Building

No report was given.

e. Parks

No report was given.

f. Finance

No report was given.

g. Personnel

No report was given.

h. City Clerk

City Clerk, Melissa Collins reminded Council there is a joint Planning Commission meeting being held on Monday, December 11, 2006 at 7:00 p.m. to discuss the Comprehensive Plan Amendments.

Ms. Collins also reminded Council there is a Special Meeting scheduled for Thursday, December 14, 2006 and the regular meeting for Thursday, December 21, 2006 has been cancelled.

In addition Ms. Collins advised Council the City Council/Staff retreat has been scheduled for February 3-4, 2007, at the Bellwether Hotel in Bellingham.

i. Public Safety

Acting Police Chief Sergeant Rob Palmer notified Council that the Police Department was closed on Monday due to the power outage and no vehicle collisions were reported during the inclement weather.

Administrative Fire Captain Craig Helgeland explained how busy the fire station was during the bad weather.

8. Citizen Closing Comments

There were no citizens closing comments.

9. Adjourn to Executive Session

There was no Executive Session.

10. Reconvene And Adjourn

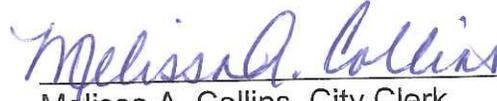
There being no further business before the Council, Mayor White declared the meeting adjourned at 7:27 p.m.

CITY OF STANWOOD

ATTEST:



Dianne W. White, Mayor



Melissa A. Collins, City Clerk