



City of Stanwood ESPRESSO STAND CHECKLIST

Permit No:	
Fee:	
Date:	

Applicant Name:
Address: Tax ID No.:
Date of Application:

The following items shall be included along with this checklist and a Master Permit Application:

Required Received

		1. Completed Master Permit Application and submit fees (provide worksheet). Includes 1 st engineering review only, additional engineering reviews at actual cost.
		2. Vicinity Map
		3. Written approval from underlying property owner and/or copy of lease. Joint parking agreement may be required.
		4. Site Plan to scale (8 copies) <ul style="list-style-type: none"> • North arrow • Scale • Name, Tax Parcel No. and address. • Lot dimensions/property lines • Existing building dimensions • Proposed espresso stand location • Drive aisles, vehicle stacking spaces and lot striping and direction of flow of traffic. • Existing and new parking • Names of adjacent roads and location of existing driveways. • Existing utilities • Proposed grey water disposal. • Restroom facilities for employees (portable toilets are not allowed) • Source of potable water or water hook up. • Landscaping • Trash receptable
		5. <ul style="list-style-type: none"> • Submit tie-down information for wind and seismic restraint for 85mph wind speed and seismic zone D. (Building permit will be needed if unit is being built on site)
		6. <ul style="list-style-type: none"> • All signage will require a separate Sign Permit.

The City may require additional information. The applicant will be notified in writing if additional information is necessary.

FOR CITY USE ONLY

____ This application is complete.

____ This application is incomplete. See items marked "required" above.

Community Development Director or Representative

Date