

CITY OF STANWOOD
Regular Meeting of the City Council
Thursday, September 8, 2016 – 7:00 p.m.
Stanwood Camano School District Administration Board Room
MINUTES

1. Call to Order and Pledge of Allegiance

Mayor Kelley called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

2. Roll Call

Deputy Clerk Patricia Myrdal called the roll with the following Councilmembers present: Arne Wennerberg, Elizabeth Callaghan, Timothy Pearce, Larry Sather, and Dottie Gorsuch.

Also present: City Administrator Deborah Knight, Finance Director Jan Berg, Public Works Director Kevin Hushagen, Fire Chief John Cermak, Police Chief Norm Link, former Police Chief Rick Hawkins, City Attorney Grant Weed, and Deputy Clerk Patricia Myrdal

Motion by Councilmember Sather, second by Councilmember Callaghan to excuse Councilmember Johnson and Councilmember Ryer. Motion passed unanimously.

3. Presentation

a. New High School Design and Bond – Superintendent Jean Shumate

Superintendent Jean Shumate introduced the school board members and reviewed the process followed to determine the immediate and future needs of the high school as well as what to keep and what to change. She related that safety improvement, condensing the footprint, adaptability, accessibility to the community, and adult and continuing education classrooms were considered important by 750 people involved in the planning process. Ms. Shumate explained that of the four major ideas for placement of the buildings, the southeast corner location proved to be the one favored. She said that this configuration enabled the high school to be seen from the highway, allowed the sports fields to be grouped in one area, separated car and bus traffic to improve flow, and was a contiguous building with administration at the front door. Ms. Shumate stated that a slight decline in students is anticipated so the plan is for a 1200 student comprehensive high school with alternative high school. She noted that the new building allows use of the old building while under construction. Ms. Shumate said the ballot measure cost is approximately \$147,500,000 which includes development costs, studies, surveys, and construction contingencies. She added that this will be done without a tax increase because this bond measure would replace measures going off of the books. Council had no questions so Ms. Shumate thanked them for allowing her to present information on the new high school.

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b. Grove Church Volunteer Recognition

Mayor Kelley invited Andrew Ninos and Dwayne Palmer, Grove Church members, to the podium and thanked them for the work church volunteers have done for the city including painting the library this year. He presented certificates of recognition to Mr. Ninos and Mr. Palmer.

Managing Librarian Chuck Pratt expressed appreciation to the volunteers from Grove Church and presented Mr. Ninos and Mr. Palmer with a framed certificate. Mr. Pratt thanked the city for providing the supplies for painting the library.

Mr. Ninos thanked the public works crew including Public Works Director Kevin Hushagen and Public Works Lead Trevor Harrison. He explained that Mr. and Mrs. Palmer, Stanwood residents, have a heart for this community and lead the volunteer team every summer.

c. Former Police Chief Rick Hawkins Recognition *Mayor Kelley moved 3d to 3c*

Mayor Kelley thanked former police chief Rick Hawkins for his service to the community and wished him well in his future endeavors.

d. Police Chief Norm Link *Mayor Kelley moved 3c to 3d*

Mayor Kelley introduced Norm Link, the new Stanwood police chief.

Chief Link thanked staff and the community for the warm wishes and welcome notes and said that it will be tough to follow former chief Rick Hawkins who is well-known for his ability to work with communities and form relationships but he will give it his best.

4. Staff Reports

- a. Public Works Monthly Report
- b. Police Compstat Report

5. Committee Reports

There were no committee reports.

6. Citizen Comments

Carl Nystrom 27829 Pioneer Highway, Stanwood, Washington

Mr. Nystrom commended the city for fixing Pioneer Highway so quickly. He stated that people conspired against the medical marijuana dispensary and he came to the council meeting to request their resignation because their ideas are too outdated.

7. Approval of the Agenda

Motion by Councilmember Sather, second by Councilmember Callaghan, to approve the agenda to add an executive session. Motion carried unanimously.

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8. Consent Agenda

- a. Approve Vouchers and Payroll Checks
- b. Approve August 11, 2016 Regular Meeting Minutes
- c. Authorize the Mayor to sign Snohomish Regional Drug and Gang Task Force Interlocal Agreement

Motion by Sather, second by Councilmember Callaghan, to approve the consent agenda items a through c. Motion carried unanimously.

9. Old Business

- a. Accept 270th Street Project (Florence to 88th)

Public Works Director Kevin Hushagen stated that this item was not placed on the consent agenda due to the need for 16 change orders. He reviewed the approved change orders and noted that \$28,000 in sales tax was saved. Director Hushagen explained that the main reason for the project being \$47,000 over the contract amount is that the roadbed had soft spots requiring additional work. He advised council that the final road is a good road and requested council accept the project as-is.

Council Discussion

- Council acknowledged this was a difficult project and asked if there was any way that the change orders could have been accounted for. Director Hushagen replied that the contractor was not sure how to deal with unforeseen issues so immediately processed a change order. He noted that some of them could have been prevented if the contractor had discussed the issue with staff.
- Council stated that they prefer to have a project come in under the contracted amount. Director Hushagen said that the amount would have been considerably higher without the resolution of the sales tax issue. He noted that it is difficult to predict what will be found when replacing streets and said the contractor gave written notice to the city that they will not guarantee the paving due to the many soft spots and will not warranty the sidewalks. He said the contractor will guarantee the utilities and curb gutter. City Administrator Knight explained that the contractor was chasing so many soft spots the city finally requested they pave the street to save money because the street does not have a high traffic volume.

Motion by Councilmember Sather, second by Councilmember Callaghan, to authorize final acceptance of the 270th Street Reconstruction Project and final payment to Carman's Construction of \$149,789.38. Motion passed unanimously.

- b. Accept Pioneer Highway Water Main Project

Public Works Director Kevin Hushagen said that, although there were some change orders, this project had fewer challenges than the 270th Street project. He said Taylor's Excavators, Inc. went above and beyond on this project and did a great job of staying on task.

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Motion by Councilmember Sather, second by Councilmember Wennerberg, to authorize final acceptance of the Pioneer Highway Water Main Project and final payment to Taylor's Excavator's, Inc. of \$127,248.78. Motion passed unanimously.

- c. Authorize the Mayor to sign Taylor's Excavators, Inc. Contract – 270th Street Extension Project

Public Works Director Kevin Hushagen stated this project will use bond money collected from the Brett Olson building for improvements that were not done and this is the reason the project was put back on the Capital Facilities Plan. He said that Taylor's Excavators, Inc. was the low bidder for the project and related that some cost savings could be realized by reducing the size of the project which currently includes curb, gutter, landscape, and street lighting.

Council Discussion

- Council commented that planters may not be necessary and asked if this should go back to the Public Works Committee for review. Director Hushagen responded that this project is necessary due to the sewer failure and bond money and suggested installing sidewalk on one side only as a cost saving measure.

Motion by Councilmember Sather, second by Councilmember Callaghan, to authorize the mayor to sign a contract with Taylor's Excavator's Inc. for the 270th Street NW Roadway Extension Project in an amount not to exceed \$455,101.98. Motion passed unanimously.

10. Discussion

- a. Formation of a Regional Fire Authority

City Administrator Deborah Knight related that Chief Cermak advised her that the cities of Arlington and Marysville have passed resolutions of their intent to form a regional fire authority with Fire District 12. She pointed out the North County Regional Fire Authority (NCRFA) is interested in joining in the discussion. Administrator Knight explained that it is pertinent to get direction from council since the city contracts fire services with NCRFA and would want to be part of the discussion.

City Attorney Grant Weed explained that regional fire authorities are separate municipal corporations with their own governing body composed of elected officials. He said the first step is to establish a planning committee among the jurisdictions involved in the process with a mission to negotiate and develop a service model/operating agreement for the regional fire authority. City Attorney Weed related that a planning committee has not yet been formed so the question becomes whether the City of Marysville, City of Arlington, and Fire District 12 want to work through the process prior to talking to NCRFA and the City of Stanwood or invite them in on the ground level. He said that once each governing body approves the RFA, they will each approve a resolution authorizing the formation to be placed on the ballot for voter approval with a simple majority. He said that the

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City of Stanwood and NCRFA can discuss joining the new RFA if it is formed without them and the policy for council to consider is whether or not to express their intent by adopting a resolution similar to those adopted by the cities of Arlington and Marysville.

City Administrator Knight pointed out that even if the city passes a resolution of intent, they will still need to be invited to be part of the discussion by the entities involved. She said that NCRFA already passed a resolution of intent.

Council Discussion

- Council stated that it is important for the City of Stanwood to be part of this discussion
- Council asked if the contract with North County Regional Fire Authority includes monthly and quarterly meetings with the city. City Administrator Knight responded that the original contract stipulated monthly meetings but was amended to require quarterly meetings.

Mayor Kelley advised council that if they wish to proceed he can speak with the mayors of both cities. Council advised they want to be part of the conversation. Staff advised a resolution will be presented to council at the next meeting.

11. Reports of Officers and Committees

a. Mayor's Report

Mayor Kelley reported:

- Dee Winters, a valued citizen of the Stanwood Camano Area, will be 90 this Saturday and wished her a very happy birthday
- the Dog Park ribbon cutting is September 17th
- Goonies is featured at Movies in the Park on September 9th
- the last concert of this year's series is Saturday in conjunction with the Josephine Sunset Home Barbecue
- YMCA opened last Saturday with great attendance
- Petco opened this last week; ribbon cutting will be Saturday morning
- the City's Wastewater Treatment Plant was awarded the Well Water Award for 2016; congratulations to Public Works Director Kevin Hushagen and the crew.

b. City Administrator's Report

City Administrator Deborah Knight reported:

- a Budget Workshop is scheduled for September 29th at City Hall
- staff is working to fill Finance Department vacant positions including senior accountant, utility billing clerk, and administrative assistant; Finance Director Jan Berg is doing a great job of filling them; the senior accountant position has been posted again and closes tomorrow

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- interviews were held for wastewater treatment plant operators and technicians so the vacant position may be filled soon.

c. Councilmember Reports/Questions

Council noted that four members of council attended the grand opening of the YMCA.

11. Citizen Closing Comments

There were no citizen comments.

12. Adjourn to Executive Session-Property Sales [RCW 42.30.110(c)]

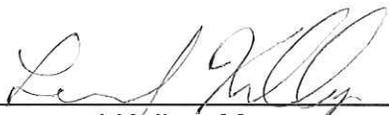
Mayor Kelley adjourned the meeting to Executive Session at 8:12 p.m. for 12 minutes to discuss property sales with no action anticipated.

13. Reconvene and Adjourn

Mayor Kelley reconvened the meeting at 8:24 p.m. There being no further business, he adjourned the meeting at 8:25 p.m.

CITY OF STANWOOD

ATTEST:



Leonard Kelley, Mayor



Patricia Myrdal, Deputy Clerk