

## RESOLUTION 2014-04

### A RESOLUTION OF THE CITY OF STANWOOD, WASHINGTON ESTABLISHING AN ECONOMIC DEVELOPMENT BOARD

**WHEREAS**, The Economic Development Element of the Comprehensive Plan Goal EDG-1 states: *EDG-1 Promote economic vitality defined as a lively growth oriented business climate that supports a wide range of private and public investment resulting in development and business activity that diversifies the City's tax base and provides both employment and consumer shopping opportunities for city and unincorporated area residents*; and

**WHEREAS**, the Economic Development Element is implemented in part through the Economic Development Action Plan; and

**WHEREAS**, the City Council adopted an Economic Development Action Plan in July 2010; and

**WHEREAS**, the Economic Development Action Plan calls for cultivating a culture supportive of economic development; and

**WHEREAS**, the Economic Development Action Plan calls for engaging with key community partners; and

**WHEREAS**, the Economic Development Action Plan includes a wide range of suggestions from programs and initiatives to improve the economic viability of the Stanwood community; and

**WHEREAS**, these programs and initiatives require additional prioritization and review for efficient implementation; and

**WHEREAS**, the City administration convened an Economic Development Working Group as an ad hoc study group with representatives from the business community and local service organizations in 2013; and

**WHEREAS**, the Economic Development Working Group met periodically over the last year and provided prioritization and input on issues and programs; and

**WHEREAS**, the Economic Development Working Group could provide increased assistance and a stronger voice in the public process if the role and responsibilities of the group were defined; and

**WHEREAS**, the City Council desires to engage a citizen committee on a more permanent basis to provide a voice on issues such as economic development incentives, tourism, special events and support for local business;  
Now therefore be it resolved that:

**THE CITY COUNCIL OF THE CITY OF STANWOOD, WASHINGTON HEREBY  
ESTABLISHES AN ECONOMIC DEVELOPMENT BOARD WITH THE FOLLOWING  
ORGANIZATION, ROLES, AND RESPONSIBILITIES.**

1. Term

The Economic Development Board shall be established for a period of four years. At the end of the four year period the organization and effectiveness of the Committee shall be evaluated and the Committee may be reconvened for a longer term as determined by the City Council

2. Membership

- a. 7 voting members, representing a cross section of the business community, appointed by the Mayor with City Council ratification.
- b. Initial terms shall be staggered so that the entire committee does not change at the same time in the future.
  - i. 4 two year terms
  - ii. 3 one year terms
  - iii. All terms become 2 year after the initial terms expire

3. Composition of the Board

- c. Stanwood business community with 7 at large members located within the boundaries of the Stanwood Camano School District
- d. The City Administrator and Mayor as non-voting members

4. Staffing

- a. Staffing: As determined by the Mayor and/or City Administrator

5. Meeting

- a. Monthly at a time established by the Board

6. Responsibilities

- a. Provide a communication link between the city and the business community.
- b. Advise the City on implementation of the Economic Development Work Program.
- c. Advise the City on the business perspective on a range of policy issues such as capital planning, zoning amendments and land use policy plans.
- d. Advise the city on grant applications for 1) special events grants that benefit Stanwood and 2) small capital projects grants benefiting Stanwood Downtown.

7. Authority

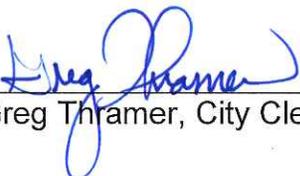
- a. The Board shall be an advisory body to the Stanwood Mayor and City Council.
  - i. Special Events and small capital grants recommendations on specific line item budgeted programs shall be made to the Mayor consistent with city adopted Uniform Procurement Policies adopted in Resolution 13-02.
  - ii. All other recommendations addressing work program, policy issues and economic development related budgets issues shall be made to the City Council.

PASSED and APPROVED by the City Council of the City of Stanwood this 27<sup>th</sup> day of March, 2014

**CITY OF STANWOOD**

  
\_\_\_\_\_  
Mayor Leonard Kelley

**ATTEST:**

  
\_\_\_\_\_  
Greg Thrasher, City Clerk