

PUBLIC WORKS/PARKS COMMITTEE MEETING
Monday, Sept 12, 2016 – 5:00pm
Wastewater Treatment Plant – 26729 98th Drive NW
MINUTES

Attendance:

Councilmembers: Rob Johnson, Tim Pearce, Arne Wennerberg
City Staff: Shawn Smith, Carly Ruacho, Jan Berg, Lisa Sokolik
Other: Theresa Metzger, AnnMarie Hall

The full meeting agenda packet with detailed information can be found on the City's website at www.ci.stanwood.wa.us

1. Iris Consulting Proposal for River Parks Phase II

Theresa Metzger and AnneMarie Hall presented the proposal for contracting services for Ovenell and Hamilton parks. The consulting fee could be paid from the Park Improvement fund. Work is proposed to start in October of 2016 and be completed by the end of June, 2017.

Committee Recommendation: Prepare contract for \$39,420 and take to full council on September 22nd.

2. Drainage Utility Rate Study

The Public Works Committee reviewed the alternatives for increasing rates to fund the drainage utility. The committee discussed whether drainage rates should be increased before the privately owned retention pond issue has been resolved.

Committee Recommendation: Bring to council's budget workshop on Sept. 29, 2016 with the recommendation for Option 5 with a new rate study on impervious surface to be done in 2020.

3. Water and Sewer Utility Rates

Committee Recommendation: Option 3 and Option 4 and to include a list of projects; bring recommendation to city council at the budget workshop on Sept 29th.

4. Non-Motorized Transportation Plan (NMTP) Update

Carly Ruacho, Senior Planner updated the committee on the progress of the NMTP. In order to keep the project on schedule and due to the fact that the August PWC meeting was cancelled, staff selected 5 projects for the consultant to prepare the bid level cost estimate; below are the 5 projects:

- Heritage park Loop Trail
- Downtown Park Connector Loop Trail
- Cedarhome Dr. & Pioneer Hwy Intersection Improvement
- 80th Ave NW and 284th St Improvements

- Pioneer Hwy Improvements

5. Water Use Efficiency Plan (WUEF) Update

The committee directed staff to update the WUEP and bring back new policy language to a future public works committee meeting for review.

6. Item pulled from agenda

7. BNSF Payment for Paving

The committee discussed the issue of BNSF's repair of the railroad tracks on 271st Street NW. Due to the conversations and emails between BNSF and city staff, the committee is recommending to pay BNSF for the asphalt at BNSF's inflated rate.

Committee Recommendation: Pay \$2,871.80 to cover the cost of the asphalt between the main track and siding line. Send a letter with the check to BNSF explaining the committee's decision.

8. Contract Extension and Supplemental Agreement No. 3 with RH2 for Safe Routes to School (SRTS)

The Committee asked staff if the city's code includes a latecomer's agreement for streets and/or sidewalks? If yes, does the latecomer's fee get applied to the state or to the city?

The committee discussed the reasons for RH2's request for an increase of \$21,469. Staff explained in order to facilitate the right-of-way acquisitions, design work outside RH2's original scope of work was needed. Below are the 4 added tasks:

- Task 23 – Cedarhome Store Revisions
- Task 24 – Redesign Storm system for Unlocated Water Main
- Task 25 – Redesign 68th Ave NW and Jensen Road Intersection
- Task 26 – Revise 28410 68th Ave NW Acquisition

Committee Recommendation: Bring to full council on the consent agenda with a recommendation for option 1 to extend the date and dollar amount.

9. Advertising for On-Call Engineering Firms

The committee directed staff to advertise for an On-Call Engineering Firm(s).