



**CITY OF STANWOOD
TRANSPORTATION BENEFIT DISTRICT
FINANCE COMMITTEE STAFF REPORT**

ITEM NUMBER: 1
DATE: March 26, 2015
SUBJECT: Approval of TBD Voucher and Payroll Checks – February 2015
CONTACT PERSON: Greg Thramer, Finance Director
ATTACHMENT(S): A – Voucher Check and Payroll Check Detail

SUMMARY STATEMENT

At the June 12, 2014 Stanwood Transportation Benefit District regular meeting, the board adopted Resolution 2014-TBD01 to establish a separate finance committee for the TBD for the purpose of reviewing TBD claims and payroll voucher detail on a monthly basis. Since its adoption, the TBD finance committee has met on a regular monthly basis to review and approve the prior month's vouchers, with the intention of presenting TBD vouchers to the entire board for ratification and approval.

The purpose of this memo is to present the TBD finance committee with the prior month's TBD claims and voucher detail for its review and approval.

RECOMMENDATION

I MOVE TO APPROVE ISSUANCE OF UMPQUAH BANK VOUCHER CHECKS, PAYROLL CHECKS AND ELECTRONIC FUND TRANSFERS IN THE TOTAL AMOUNT OF \$5,440.98 FOR THE MONTH OF FEBRUARY 2015.

CHECK REGISTER

City Of Stanwood
MCAG #: 0695

02/01/2015 To: 02/28/2015

Time: 12:48:17 Date: 03/24/2015
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Trans	Date	Type	Acct #	Chk #	Claimant	Amount	Memo
461	02/06/2015	Payroll	2	EFT	Trevor M Harrison	683.07	January 2015 Payroll
534	02/06/2015	Payroll	2	EFT	Internal Revenue Service (941)	50.82	941 Deposit For 02/01/2015 - 02/28/2015
523	02/06/2015	Payroll	2	532	AWC Employee Benefit Trust	239.88	02/01/2015 To 02/28/2015 - AWC - Medical; 02/01/2015 To 02/28/2015 - AWC- Dental; 02/01/2015 To 02/28/2015 - AWC - Vision; 02/01/2015 To 02/28/2015 - Life Insurance; 02/01/2015 To 02/28/2015 - AWC - P
527	02/06/2015	Payroll	2	536	Department Of Retirement Systems	60.90	02/01/2015 To 02/28/2015 - PERS2; 02/01/2015 To 02/28/2015 - PERS 3
533	02/06/2015	Payroll	2	542	Washington Teamsters Welfare Trust	16.31	02/01/2015 To 02/28/2015 - Union Dental
618	02/12/2015	Claims	2	22743	Blueline Group	1,410.00	City Stwd
941	02/27/2015	Claims	2	22854	Triad Associates Inc	2,980.00	City Stwd
677 Transportation Benefit District						5,440.98	
						5,440.98	Claims: 4,390.00
							Payroll: 1,050.98

CERTIFICATION: I, the undersigned do hereby certify under penalty of perjury, that the materials have been furnished, the services rendered or the labor performed as described herein and that the claim is a just, due and unpaid obligation against the City of Stanwood, and that I am authorized to authenticate and certify to said claim.

Finance Director Auditing Officer *Greg Hammer* Date: 3/24/2015
 Deputy Finance Director